

## MINUTES OF THE REGULAR MEETING JANUARY 10, 2022

The Board of Trustees of the Village of Clearwater met in regular session Monday, January 10, 2022 at 7:30 p.m., in the fire hall meeting room. Meeting was opened at 7:29 p.m. Notice of meeting was given in advance by publication in *Summerland Advocate-Messenger* and notice was given to board members prior to meeting. Public was informed of location of Open Meeting Act poster. Present: Kevin Filsinger, Kelly Kerkman, Mike Klabenes, Steve Hankla. Others present: ED Director Lauren Sheridan-Simonsen, Maintenance Kate Ahlers, Sheriff Robert Moore, Attorney Kyle Petersen, Cody Kester, Clerk Angie Hupp. Absent: Steve Stearns.

Motion by Klabenes, seconded by Filsinger, to approve the December 13, 2021 regular meeting minutes. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Treasurer's report was given. Motion by Kerkman, seconded by Klabenes, to place report on file. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Late water bills presented. One customer sent disconnect notice this month.

Motion by Filsinger, seconded by Kerkman, to approve moving up agenda item 13, sheriff's report. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns. Sheriff's report: Sheriff visited property owner who had nuisance complaint. Owner mowed and cleaned up some of yard. Sheriff to visit again, asking owner to remove appliances from porch. November hours sheriff's department worked for Clearwater were 73.23 hours, with two 911 calls. December hours: 66.52 with one 911 call.

Miller & Associates report: Hankla reported Rutjens Construction still waiting for lift station parts to complete project. Discussion held regarding emergency generator for lift station pump.

Motion by Klabenes, seconded by Kerkman, to approve budget of \$15,000 to purchase a 35-45kw generator. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Motion by Filsinger, seconded by Klabenes, to approve ERDBAU, Inc. claim of \$6,775 for lagoon cell testing, pending USDA approval. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Motion by Kerkman, seconded by Klabenes, to approve Cornerstone Bank claim of \$4,768.66 in interest, pending USDA approval. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Economic development report: Lauren Sheridan-Simonsen presented several grant opportunities available to Village. Special conditions still being submitted to begin work on duplex grant project. Last housing study was completed in 2017. To be eligible for state and federal housing grants, study should be updated every five years, so Village should consider adding the approximately \$15,000 study to the 2022-2023 fiscal year. Antelope Co. Job Fair to be held at fairgrounds Jan. 27. Sheridan-Simonsen suggested presenting community awards to outstanding businesses and volunteers nominated by community members. Suggestion also to extend digital façade grant another year and reinstate façade grant programs.

Motion by Klabenes, seconded by Filsinger, to approve budget of \$250 for advertising and purchasing awards for 2022 community awards. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Motion by Klabenes, seconded by Kerkman, to approve extending digital façade grant program through Dec. 31, 2022 and reinstating façade grant program. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Motion by Kerkman, seconded by Klabenes, to approve digital façade grant payment of \$323.69 to Blade & Bliss. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Motion by Filsinger, seconded by Kerkman, to approve transferring \$323.69 from economic savings to economic checking to pay digital façade payment. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Maintenance report: Water leak at 202 Nevada St. Line shut off, but water still has slow leak. Need to call Hurtig Well Service to fix. Kate Ahlers renewing pesticide certification and already signed up for test.

Motion by Filsinger, seconded by Klabenes, to approve reimbursing Ahlers for pesticide recertification. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Ahlers working only when needed and will retire when someone else hired. Village advertising full-time maintenance/water/sewer operator position, but no applications yet. Rutjens Construction began boring for water line to house southwest of town. Bid to Village is for line to the house. Village will bill homeowner for their portion. Will need to hire someone else to install meter.

Library report: Still waiting for Mark Thiele to fix blinking lights in library and office.

Park report: Security cameras installed by Applied Connective Tech. Up and running with viewing equipment in Village office.

Klabenes moving to Neligh and interested in selling RV park, wanted to know if Village was interested in purchasing. Board agreed it was too much work and turned down offer.

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Motion by Filsinger, seconded by Kerkman, to waive three readings of Ordinance 2022-1. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Motion by Kerkman, seconded by Klabenes, to approve Ordinance 2022-1 setting wages for Village employees for year 2022 on first reading. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Clearwater Development Group wondering about status of \$4,999 Village agreed to pay as grant funds for housebuilding. Sheridan-Simonsen said Group needs to complete LB840 application before release of funds. CORE has grants for cleaning up properties if Group is interested.

Motion by Filsinger, seconded by Kerkman, to approve 2022-2024 contract with Bud’s Sanitary Service for trash service in Village of Clearwater. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Kyle Petersen, of Kyle Petersen Law, soon to be merged with Jarecki, Sharp & Petersen of Columbus, answered questions presented by the Board. The Board agreed to change meeting time to accommodate Petersen’s conflicting obligations, and a monthly fee of \$300 to include meeting attendance and all correspondence, with a reduced hourly rate if more work needed.

Motion by Klabenes, seconded by Kerkman, to approve Kyle Petersen as the Village attorney for 2022. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Motion by Kerkman, seconded by Klabenes, to change the regular monthly meetings to the second Monday of each month at 8 p.m. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

Clerk report: February meeting on Valentine’s Day. Board decided to move February meeting to Wednesday, Feb. 16 so all board members could attend. March meeting during clerk school. Will address whether to move meeting in February. Angie Hupp awarded \$100 scholarship towards clerk school. Rules regarding lead and copper water lines being revised and expected to change in 2024. Inventory lists need to be completed before new rules implemented.

Old business: Main St. sidewalk replaced in front of library and Village office. Curb from Nebraska St. to bank will be completed in spring. Culvert installed by historical building and Main St. culvert by flag has been cleaned out. Hupp will update Petersen on interest in portable storage ordinance for discussion at February meeting.

New business: Klabenes will be on board until end of March. Needs to present letter of resignation to planning commission. Clearwater Development Group looking for new lot to build house. Interested in partitioning off section of southwest corner of park.

Motion by Filsinger, seconded by Klabenes, to approve claim of \$58.80 for Orval’s Auto Service. Voting aye: Filsinger, Kerkman, Klabenes. Voting nay: none. Absent: Stearns. Abstain: Hankla.

Motion by Kerkman, seconded by Klabenes, to approve remaining claims and payroll totaling \$52,995.93; wages: \$4,374.67. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns.

**General Checking**

Bomgaars, sup	\$223.60	Curt Thiele, srv	\$500.00
Sanne Service, rpr	\$747.59	EMC Insurance, ins	\$3,272.53
Verizon Wireless, util	\$75.38	Applied Connective Tech, sup	\$8,552.32
NNTC, util	\$100.90	B’s Enterprises, sup	\$6,653.25
McNally Law Office, lgl	\$150.00	ERPPD, util	\$1,166.42
ColdType Publishing, adv, rent	\$747.03	Pollock Redi Mix, sup	\$1,989.25
WEX Bank, fuel	\$767.78	Funk Construction, srv	\$1,300.00
Clearwater Public Library, tnfr	\$2,250.00	Black Hills Energy, util	\$506.36
Farmers Pride, util	\$177.21	Orval’s Auto Service, rpr	\$58.50
Antelope Co. Sheriff, srv	\$1,202.25	Debit Account, tnfr	\$11.96
Economic Savings, tnfr	\$1,843.60	General Savings, tnfr	\$1,843.60
Neb. Dept. of Revenue, tx	\$1,017.78	Graciela Reyes, pay	\$36.94
Kelly Kerkman, mtg	\$69.26	Kevin Filsinger, mtg	\$69.26
Mike Klabenes, mtg	\$69.26	Steve Hankla, mtg	\$69.26
Steve Stearns, mtg	\$69.26	Angie Hupp, pay	\$813.36
Kathleen Ahlers, pay	\$2,526.52	Melvin Ahlers, pay	\$66.50

**Water/Sewer Checking**

One Call Concepts, Inc., srv	\$5.00	ERPPD, util	\$580.43
US Post Office, srv	\$58.00	Bud’s Sanitary, srv	\$2,106.00
Neb. Public Health Enviro Lab, srv	\$15.00	HTM Sales, Inc., sup	146.54
Water Savings, tnfr	\$685.00	Sewer Savings, tnfr	\$865.00
Lagoon Savings, tnfr	\$1,450.00		

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**Economic Checking**

Blade & Bliss, grant	\$323.69	ColdType Publishing, rent	\$60.00
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**Library Checking**

Faith King, pay	\$114.29	Kathy Feusse, pay	\$447.90
Trista Hemenway, pay	\$22.86		

**Grant Checking**

ERDBAU, Inc., srv	\$6,775.00	Cornerstone Bank, int	\$4,768.66
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**Debit Account**

Rackspace Email, srv	\$11.96
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Motion by Filsinger, seconded by Kerkman, to adjourn. Voting aye: Filsinger, Kerkman, Klabenes, Hankla. Voting nay: none. Absent: Stearns. Meeting adjourned at 8:53 p.m.

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Chairman

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Clerk