

## **MINUTES OF THE REGULAR MEETING NOVEMBER 8, 2021**

The Board of Trustees of the Village of Clearwater met in regular session Monday, November 8, 2021 at 7 p.m., in the fire hall meeting room. Meeting was opened at 6:59 p.m. Notice of meeting was given in advance by publication in *Summerland Advocate-Messenger* and notice was given to board members prior to meeting. Public was informed of location of Open Meeting Act poster. Present: Kelly Kerkman, Steve Hankla, Steve Stearns, Kevin Filsinger, Mike Klabenes. Others present: ED Director Lauren Sheridan-Simonsen, Maintenance Kate Ahlers, Reporter LuAnn Schindler, Kathy Patras, Carla Jacob, Clerk Angie Hupp.

Motion by Stearns, seconded by Kerkman, to approve the October 11, 2021 regular meeting minutes. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Treasurer's report was given. Motion by Klabenes, seconded by Filsinger, to place report on file. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Late water bills presented. Two customers received shut-off notices if bill not paid by Nov. 19.

Miller & Associates report: Hankla reported that pressure tests were successfully performed on Oct. 31. Rutjens Construction still waiting for lift station parts to complete project. Hankla to ask if there is an overflow valve and hook-up for generator on lift station and what the signal is if power goes out on station. Question was also asked whether the clay laid down on road to lift station was staying and if Village needs to lay gravel.

Motion by Stearns, seconded by Filsinger, to approve paying Miller & Associates \$17,760.38 from invoice #21 0966 for sanitary sewer project services, pending USDA approval. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Kerkman, seconded by Klabenes, to approve signing general administration agreement with Miller & Associates for NAHTF housing grant #21-TFHP-35032. Voting aye: Kerkman, Filsinger, Hankla, Klabenes. Voting nay: none. Abstain: Stearns.

Motion by Klabenes, seconded by Kerkman, to approve signing Fair Housing letter for NAHTF housing grant #21-TFHP-35032. Voting aye: Kerkman, Filsinger, Hankla, Klabenes. Voting nay: none. Abstain: Stearns.

Motion by Klabenes, seconded by Filsinger, to approve signing the authorization for release of funds for NAHTF housing grant #21-TFHP-35032. Voting aye: Kerkman, Filsinger, Hankla, Klabenes. Voting nay: none. Abstain: Stearns.

Motion by Kerkman, seconded by Klabenes, to approve Resolution for updated 2021 Antelope County Local Emergency Operations Plan. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Filsinger, seconded by Kerkman, to approve Kathleen (Kathy) Ahlers as manager of Clearwater Market and authorize her to be on liquor license for such. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Kerkman, seconded by Stearns, to approve building permit for Preston Scott chicken coop to house 18 laying hens. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Stearns, seconded by Filsinger, to approve building improvement permit for Eli Jacob to put new siding on home. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Economic development report: Lauren Sheridan-Simonsen, Angie Hupp and Miller & Associates working on fulfilling special conditions for NAHTF housing grant before Dec. 1. Sheridan-Simonsen and Hupp drove through town documenting distressed and nuisance violation properties.

Maintenance report: Kate Ahlers spent month filling potholes and winterizing. Waiting for a second company to look at jetting culvert on First St. Bolts broke on loader blade, board said to order new blade and bolts. After discussion, board decided to advertise for water and sewer operator.

Library report: Fiscal year report presented. Deposits for Oct. 1, 2020 through Sept. 30, 2021 totaled \$20,826.50, disbursements totaled \$13,284.23. Operating budget for Oct. 1, 2021 through Sept. 30, 2022 set at \$14,580. Mark Thiele working with lighting company to fix random blinking problem in library lights. Library will provide crafts to children during annual Old-fashioned Christmas event.

Sheriff's report not presented.

Park report: Security cameras have been ordered. Applied Connective tentatively plans to install week of Nov. 22. No signs required by Village to notify of surveillance. PVC pipe broken off crow's nest. Needs to be fixed because it's part of sewer.

Motion by Kerkman, seconded by Klabenes, to certify appointment of Reed Miller, Class A street license #S-514, engineer license #E-4486, as street superintendent from Jan. 1, 2021 to Dec. 31, 2021 for purpose of 2021 highway incentive payment by NDOT. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Discussion held regarding Miller & Associates and Joe McNally recommendations to redo Steve and Kathy Ahlers rezoning to present clearer residential wording. Board decided to follow recommendation. Planning commission will be notified to hold a second public hearing.

New business: Kathy Patras and Carla Jacob represented historical society. Culvert or retaining wall needed to prevent visitors from accidentally driving in ditch in front of historical building. Board will have a culvert ordered so ditch area can be used for parking.

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Rough draft list of distressed and nuisance violation properties presented. List will be completed over winter and letters will be sent by clerk and economic development in early spring.

Old business: Black Hills Energy looking into moving gas meters back from alley in Block 11. ERPPD said they won't move power poles unless Village pays, but with duplex being built on end of block, there might be some way to get them to help.

Discussion held regarding prohibiting portable storage containers. Village of Potter shared their ordinance for review. Hupp will present Potter's ordinance to attorney to see if he can write something similar that will work for Clearwater. If future buildings placed on rodeo grounds, a building permit will be required.

Clerk report: Board decided to keep maintenance cell phone in case new personnel want to use it. To coincide with legal statutes, the claims will be listed out in future proceedings printed in newspaper. Clerk Institute and Academy to be held in Grand Island March 13-18, 2022 with in person classes.

Motion by Filsinger, seconded by Klabenes, to send Hupp to Clerk Institute and Academy. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Board approved purchasing items from Eakes Office Solutions to replace items rented from Appeara. Not interested in hosting any gubernatorial candidates. Hupp presented water tower cleaning report. Tower in overall good condition, with just a few suggestions. Sargent Drilling completed annual well and pump inspection. Well at school drawing some sand. Sargent will need to do more testing to find out why.

Motion by Kerkman, seconded by Filsinger, to approve purchase of new desktop computer tower for clerk's office. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Old business: No contact with Rutjens Construction or Bauer Underground to bore water line to house southwest of town. Rob Hoefler looked at area on Main St. to be concreted, but has not begun.

New business: Ahlers will need help placing and removing flags for Veterans Day as well as Christmas decorations.

Motion by Kerkman, seconded by Klabenes, to approve all claims and payroll. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

**General Checking**

Bomgaars, sup	\$94.92	Eakes Office Solutions, sup	\$348.06
Clearwater Market, sup	\$18.94	EMC Insurance, ins	\$3,272.53
Verizon Wireless, phone	\$74.39	City of Neligh, ED srv	\$3,499.48
NNTC, phone/internet	\$105.76	Bearinger Tax & Accounting, srv	\$70.00
McNally Law Office, lgl	\$395.00	ERPPD, elec	\$1,289.18
ColdType Publishing, adv	\$105.96	AKRS Equipment, sup	\$82.79
WEX Bank, fuel	\$465.65	Antelope Co. Treasurer, srv	\$212.00
Knife River Midwest, sup	\$2,842.50	Antelope Co. Register of Deeds, srv	\$16.00
CNA Surety, bonds	\$200.00	Summerland Public School, fees	\$930.00
Antelope Co. Sheriff, srv	\$1,202.25	Debit Account, tnfr	\$11.96
Economic Savings, tnfr	\$1,750.12	General Savings, tnfr	\$1,750.12
Neb. Dept. of Revenue, tx	\$1,264.26	Graciela Reyes, pay	\$36.94
Kelly Kerkman, mtg	\$69.26	Kevin Filsinger, mtg	\$69.27
Mike Klabenes, mtg	\$69.26	Steve Hankla, mtg	\$69.27
Steve Stearns, mtg	\$69.27	Angie Hupp, pay	\$1,176.97
Kathleen Ahlers, pay	\$2,699.25		

**Water/Sewer Checking**

Sargent Drilling, srv	\$974.50	Municipal Supply Inc., sup	\$169.74
One Call Concepts, Inc., srv	\$3.08	ERPPD, elec	\$497.08
NE Public Health Enviro Lab, srv	\$30.00	Fin Folk, srv	\$2,500.00
US Post Office, srv	\$143.00	Bud's Sanitary, srv	\$2,106.00
Water Savings, tnfr	\$685.00	Sewer Savings, tnfr	\$865.00
Lagoon Savings, tnfr	\$1,450.00		

**Economic Checking**

Debit Account, srv \$15.50

**Fire Checking**

Positive Promotions, sup \$3,946.60 Heartland Fire Protection, sup \$74.36  
Quick Med Claims, srv \$16.89

**Library Checking**

Syncb/Amazon, sup \$319.78 Clearwater Market, sup \$12.75  
ESU #8, srv \$4.00 Petty Cash, cash \$97.80  
Faith King, pay \$85.19 Kathy Feusse, pay \$616.44

**Grant Checking**

Miller & Associates, srv \$17,670.38

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**Debit Account**

Rackspace Email, srv	\$11.96	Neb. State Patrol, srv	\$15.50
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Total claims: \$51,556.33; total wages: \$4,961.12

Motion by Filsinger, seconded by Klabenes, to adjourn. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none. Meeting adjourned at 8:45 p.m.

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Chairman

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Clerk