

## **MINUTES OF THE REGULAR MEETING AUGUST 9, 2021**

The Board of Trustees of the Village of Clearwater met in regular session Monday, August 9, 2021 at 7:30 p.m., in the fire hall meeting room. Meeting was opened at 7:30 p.m. Notice of meeting was given in advance by publication in *Summerland Advocate-Messenger* and notice was given to board members prior to meeting. Public was informed of location of Open Meeting Act poster. Present: Kelly Kerkman, Steve Hankla, Steve Stearns, Kevin Filsinger, Mike Klabenes. Others present: Lauren Sheridan-Simonsen, Kate Ahlers, Tyler Hillmer from Miller & Associates, LuAnn Schindler, Bill Thiele, Clerk Angie Hupp.

Motion by Stearns, seconded by Kerkman, to approve the July 12, 2021 regular meeting minutes. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

The treasurer's report was given. Motion by Klabenes, seconded by Filsinger, to place report on file. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Late water bills were presented.

Miller & Associates report: Tyler Hillmer reported on lagoon project progress. The three-cell lagoon dirt work is done, testing is almost complete. Rutjens Construction is working on lift station.

Motion by Filsinger, seconded by Stearns, to pay pay request #1 from Rutjens Construction for \$391,073.40. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Klabenes, seconded by Stearns, to postpone applying for CDBG funds for street improvements until next year. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Economic development report: Interviews are being scheduled with a few community members for the "Clearwater's Calling You Home" marketing video. The contract signed at the July meeting was the previous year's. A corrected contract was signed.

Motion by Kerkman, seconded by Filsinger, to approve extension of digital façade grant deadline for Blade & Bliss. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Stearns, seconded by Klabenes, to approve Resolution 2021-04 in support of Clearwater becoming part of the Nebraska Department of Economic Development Leadership Certified Community Program. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Klabenes, seconded by Filsinger, to approve deeding Tract B of 310 Nebraska St. to Jaci Bruhn dba Roots by Jaci using \$5,000 in LB 840 funds, pending approval by LB840 Loan Review Committee. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Filsinger, seconded by Klabenes, to approve a five foot variance for new construction at 603 Second St. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Klabenes, seconded by Kerkman, to approve Clearwater Community Development Group building permit for new house at 603 Second St. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Kerkman, seconded by Stearns, to approve Resolution 2021-03 Municipal Annual Certification of Program Compliance for the Nebraska Board of Public Roads Classifications and Standards. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Maintenance report: Kate Ahlers suggested using Sta-Bilt, the same armor coat company Antelope County is using on River Rd., to armor coat a repaired block of Colorado St. Fire hydrants were flushed out the beginning of the month. More vandalism happened at the park. Klabenes stated the security cameras are supposed to be installed within the next 30 days. The men's bathroom door at the park needs to be replaced. Several culverts need to be dug out and cleaned. Still waiting on Hurtig Well Service to shift water shut-off saddle at property leak was repaired.

Angie Hupp was contacted by Maguire Iron that water tank is due for cleaning. October would be better time to have that done. Hupp will get quotes from a couple companies.

Library report: Approximately 55 kids participated in summer reading program. Mark Thiele of Thiele Electric was awarded the library light fixture replacement job. He has been told and should begin within the month.

Sheriff report: Sheriff's Department worked 164 hours three minutes with no 911 calls in June and 79 hours 32 minutes and two 911 calls in July.

Park report: Discussion on tearing down top of crow's nest was tabled. Still waiting to hear from school board whether they want to do anything with old scoreboard.

Discussion on bids for pouring concrete along curb on west side of Main St. from Cornerstone Bank to Nebraska St. tabled.

Motion by Stearns, seconded by Klabenes, to approve Ordinance 2021-2 raising Kate Ahlers' pay to \$21 per hour. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

Motion by Kerkman, seconded by Filsinger, to approve adding Thanksgiving Friday to the list of paid holidays for full-time employees, bringing yearly total of paid holidays to eleven.

Clerk's report: Renter left without notice, leaving three months of water bills unpaid. Hupp to contact homeowner to pay amount due and find out if someone else has moved in and contact info. NDOT reached out to see if Village had anything the State needed to add to their one- and six-year road plans. All street approaches need repaired. Board agreed to change time of Aug. 30 budget hearing from 7 to 8 p.m. to accommodate accountant. List of homeowners who received tree trimming letters discussed. Reminder letter will be sent out this month to give time before Sept. 1 deadline.

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Motion by Stearns, seconded by Klabenes, to approve transferring \$15,593.40 from grant checking to general checking to rectify State depositing funds into wrong account. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none. Hupp still working with Nebraska accountant to fix problem, so will likely have to do again next month.

Old business: Hupp has contacted Rutjens Construction every month for six months asking for timeframe on water line to be installed to house on southwest end of town. Calls are not answered or returned. Board agreed to let Hupp get quote from Bauer Underground and see if anyone else can get project completed soon.

New business: Lights for Main St. flag are not working. Hupp to contact Joe Thiele for information and get pricing on fixture replacements. Discussion was held regarding possible CORE funds that could be used by Clearwater Historical Society for the museum. Hupp and Sheridan-Simonsen will look into it. Federal ARPA funds are to be used for water and sewer projects. Hupp will see what it would cost to get water shut-offs GPS tagged and whether that would be approved use of funds.

Motion by Filsinger, seconded by Stearns, to approve paying Hunter Klabenes. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Abstain: Klabenes.

Motion by Kerkman, seconded by Klabenes, to approve all other claims. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none.

**General Account**

NE Municipal Clerks' Assn., dues	\$25.00	Fry Brothers Fertilizer, sup	\$264.28
Bomgaars, sup	\$144.00	League of NE Municipalities, dues	\$506.00
Miller & Associates, srv	\$521.00	City of Neligh, ED contract	\$3,324.47
Clearwater Market, sup	\$11.66	EMC Insurance, ins	\$3,266.73
Verizon Wireless, phone	\$76.39	Appeara, sup	\$62.83
NNTC, phone/internet	\$200.97	Bearinger Tax & Accounting, srv	\$70.00
AKRS Equipment, sup	\$26.54	Sanne Service, rpr	\$1,610.40
McNally Law Office, lgl	\$700.00	ERPPD, elec	\$1,321.49
Antelope Memorial Hospital, srv	\$1,628.00	Farmers Pride, fuel	\$508.00
Regina Krebs, CPA, srv	\$2,850.00	Lichtenberg Tire Pros, rpr	\$85.15
J&J Sanitation, srv	\$490.18	Lazy T Tire & Implement, rpr	\$106.41
Black Hills Energy, fuel	\$70.57	WEX Bank, fuel	\$1,110.14
Antelope Co. Sheriff, srv	\$1,202.25	Debit Account, tnfr	\$11.96
Economic Savings, tnfr	\$3,023.54	General Savings, tnfr	\$3,023.54
Neb. Dept. of Revenue, tx	\$1,263.54	Main Street Repair, rpr	\$18.14
Hunter Klabenes, pay	\$762.03	Maryssa Long, pay	\$118.44
Matthew Feusse, pay	\$605.60	Kelly Kerkman, mtg	\$69.27
Kevin Filsinger, mtg	\$69.26	Mike Klabenes, mtg	\$69.27
Steve Hankla, mtg	\$69.26	Steve Stearns, mtg	\$69.26
Angie Hupp, pay	\$705.25	Kathleen Ahlers, pay	\$3,278.89
Melvin Ahlers, pay	\$58.19	Paul Horman, pay	\$83.12
Graciela Reyes, pay	\$36.94		

**Water/Sewer Account**

Alan Potter, labor	\$268.00	Neb. Public Health Enviro. Lab, srv	\$57.00
One Call Concepts, Inc., srv	\$6.91	ERPPD, elec	\$657.16
US Post Office, srv	\$236.40	Bud's Sanitary, srv	\$2,106.00
Water Savings, tnfr	\$685.00	Sewer Savings, tnfr	\$865.00
Lagoon Savings, tnfr	\$1,450.00	League of NE Municipalities, dues	\$399.00

**Library Account**

Summerland Public School, adv	\$25.00	Petty Cash, cash	\$100.28
Syncb/Amazon, sup	\$594.56	Faith King, pay	\$305.60
Kathy Feusse, miles	\$15.08	Kathy Feusse, pay	\$549.48
Trista Hemenway, pay	\$209.86		

**Debit Account**

Rackspace Email, srv \$11.96

**Grant Account**

General Checking, tnfr \$15,593.40 Rutjens Construction, srv \$391,073.40

Total bills: \$442,013.65; total wages: \$6,713.40

Motion by Filsinger, seconded by Klabenes, to adjourn. Voting aye: Kerkman, Filsinger, Hankla, Stearns, Klabenes. Voting nay: none. Meeting adjourned at 9:02 p.m.

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Chairman

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Clerk