

## MINUTES OF THE REGULAR MEETING JULY 12, 2021

The Board of Trustees of the Village of Clearwater met in regular session Monday, July 12, 2021 at 7:30 p.m., in the fire hall meeting room. Meeting was opened at 7:29 p.m. Notice of meeting was given in advance by publication in *Summerland Advocate-Messenger* and notice was given to board members prior to meeting. Public was informed of location of Open Meeting Act poster. Present: Kelly Kerkman, Steve Hankla, Steve Stearns, Kevin Filsinger. Others present: Lauren Sheridan-Simonsen, Kate Ahlers, Tyler Hillmer from Miller & Associates, Faith King, Regina Krebs, Angie Hupp. Absent: Mike Klabenes.

Motion by Stearns, seconded by Filsinger, to approve the June 14, 2021 regular meeting minutes. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

The treasurer's report was given. Motion by Kerkman, seconded by Filsinger, to place report on file. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

Late water bills were presented. Three customers notified bill needed to be paid by the 20<sup>th</sup> to avoid disrupted service.

Motion by Stearns, seconded by Kerkman, to move up agenda item 10, Miller & Associates report. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

Miller & Associates report: Street survey had 157 responses. Iowa St. and all streets were at top of survey for most needed repairs. Main and Nebraska streets followed. Ninety-eight percent of respondents approved of the Village applying for grant funds. Discussion was held regarding which streets or portions of streets would be fixed with the CDBG public works grant, if approved, and whether concrete or asphalt would be used. Decisions will be made at a public hearing for the grant on Monday, August 9, at 7 p.m. in the fire hall meeting room. Discussion was held on how to tie in street parking on Iowa St. if that street is chosen for repair. Lauren Sheridan-Simonsen said Village could apply for downtown revitalization funds to help fix Main St. at same time as CDBG grant. Hankla asked Tyler Hillmer to find out what final monthly cost for sewer will be for customers.

Wastewater project update: Company should be done hauling clay to site within a week. There has been a problem with the third cell, which is two feet deeper than the other two cells, holding standing water, making it hard to work on. Rutjens Construction hopes to begin new lift station next week. Hillmer will find out how much Rutjens will charge Village to keep clay base laid on access road. Only major complaints heard by area residents is dusty roads. Water or chemicals are being sprayed on access road and 516 Ave. to help combat dust.

Economic development report: Motion by Stearns, seconded by Filsinger, to approve strategic plan as written to be included in CDBG grant application. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes. Brian from B&B Video began recording video at the rodeo for the "Clearwater is Calling You Home" marketing video. Approximately five representatives of Clearwater will be needed for interviews to include in the video. Sheridan-Simonsen would like to begin the process of becoming a Leadership Certified Community with Board backing. Village should know by August 1, 2021 if housing grant was approved.

Motion by Filsinger, seconded by Kerkman, to approve annual economic development contract with City of Neligh as written. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

Motion by Stearns, seconded by Filsinger, to approve \$311,000 loan from Cornerstone Bank for wastewater project. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

Maintenance report: Flenniken Plumbing put four new meters in, two for existing customers, two for new construction. Antelope County is working on River Rd. paving on south side of town.

Library report: Bids received from Kerkman Electric and Thiele Electric for several options to replace lights in library and Village office. There was a large difference between the two bids, so it was decided to table the decision until more information could be obtained. Motion by Filsinger, seconded by Kerkman, to table decision on lighting until more information is gathered, then board members will be contacted and decision finalized before next meeting. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

Motion by Stearns, seconded by Filsinger, to approve annual Antelope County and Antelope County Library Association Interlocal Agreement. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

Regina Krebs presented Antelope County Mutual Finance Organization Interlocal Cooperation Agreement. In the past, the agreement has only been for rural fire associations, but during Nebraska Legislature 2021 session, by provisions in LB664, it was extended to include cities and villages. Up to \$10,000 can be received for use in fire and EMS services through the Village.

Motion by Filsinger, seconded by Stearns, to approve joining the Antelope County MFO for 2021-2024, and allow the mayor/chairperson to sign new agreement. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes. Motion by Kerkman, seconded by Filsinger, to approve Steve Hankla as the Village representative to the Antelope County MFO, with Mike Klabenes as alternate. Voting aye: Kerkman, Filsinger, Stearns. Voting nay: none. Abstain: Hankla. Absent: Klabenes.

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Discussion was held with Krebs regarding upcoming annual budget hearing. New legislation requires there to be no time limit on budget hearing, so it's better to hold on a different day. Board decided to hold annual budget hearing on Monday, August 30, 2021 at 7 p.m. in the fire hall meeting room. Krebs said ideally it would be nice to hold a special meeting at the end of September to pay off as much of the wastewater project bills as possible before the new fiscal year. Decision will be made in September. Krebs also talked about the Coronavirus relief funds, or American Rescue Plan Act (ARPA), being distributed to non-entitlement units of local governments by Federal government. Clearwater will be receiving \$35,398 to be used in a specific manner to be approved by Federal government.

Sheriff's report: No report on hours as Sheriff was not present. Sheriff Moore spoke with Hankla regarding ongoing nuisance violation case. Pictures have been taken and delivered to the Village attorney, who will file a complaint in county court. According to Hankla, Moore thought security for rodeo and dances went smoothly.

Park report: No report on security cameras since Klabenes was absent. Discussion was held regarding condition of crow's nest. Base with bathrooms is okay, but crow's nest is in poor condition. Since it isn't needed anymore, Stearns will bring quote on tearing down the top half and leaving bottom for storage. Football goalposts should also be torn down since they are no longer needed and school will be contacted regarding scoreboard to see if they want to do something with it.

Stearns to contact contractors again to get bids on pouring concrete along curb on west side of Main St. from Cornerstone Bank to Nebraska St.

Motion by Filsinger, seconded by Kerkman, to approve paying for Mike Klabenes to attend water operator training in Fremont in September, or first available classes, including hotel, meals and gas. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

Motion by Filsinger, seconded by Stearns, to approve transferring \$28,825.94 from grant checking to general checking. Funds for sales tax income and municipal equalization aid were mistakenly deposited by State of Nebraska into wrong account. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

Clerk's report: Angie Hupp will be on vacation and office will be closed from July 21-Aug. 1. Chellie Dixon contacted Hupp regarding her dusty road and wanted to know if it would be possible to put it on a list to be oiled and who would be responsible for it. Regina Krebs will speak to Road Boss Aaron Boggs about spraying road with chloride solution until oiling the road can be done. Community member had asked about having flagpoles by library painted. Board decided they didn't want to put summer help in telehandler and tabled the project this year.

Old business: Hupp to call Rutjens Construction again and ask when they will get water line to Andrew Blecher house southwest of town. Sewer, water and electric are completed at Klabenes RV park. Waiting for ground to dry out to complete dirtwork. Hurtig Well Service fixed leak in water line on Nevada St.

New business: Dwaine Trease requested a zoning change from residential to commercial for property he bought from school so he can put storage sheds up. Wayne Ahlers also requested a zoning change for land in Village jurisdiction from farm to residential. The planning commission will meet this month in a public meeting to make the recommendations, as well as recommend a new member, to present to the Village Board at the Aug. 9 meeting.

Easement requirements for land tracts purchased at school auction are still to be determined.

Motion by Filsinger, seconded by Stearns, to approve paying Orval's Auto Service bill. Voting aye: Kerkman, Filsinger, Stearns. Voting nay: none. Abstain: Hankla. Absent: Klabenes.

Motion by Kerkman, seconded by Filsinger, to approve all other claims. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes.

### General Account

|                                |            |                                   |            |
|--------------------------------|------------|-----------------------------------|------------|
| Loffler, contract              | \$459.84   | Fry Brothers Fertilizer, sup      | \$68.30    |
| Bomgaars, sup                  | \$110.14   | Arbor Day Foundation, dues        | \$25.00    |
| Summerland Public School, fees | \$120.00   | Clearwater Public Library, pymt   | \$2,250.00 |
| Clearwater Market, sup         | \$42.51    | EMC Insurance, ins                | \$3,266.72 |
| Verizon Wireless, phone        | \$88.12    | Appeara, sup                      | \$79.71    |
| NNTC, phone/internet           | \$197.03   | ColdType Publishing, adv, ED rent | \$707.91   |
| Kayton International, sup      | \$67.73    | J&J Sanitation, srv               | \$517.76   |
| McNally Law Office, lgl        | \$150.00   | ERPPD, elec                       | \$1,384.98 |
| Antelope Co. Sheriff, srv      | \$1,202.25 | Debit Account, tnfr               | \$118.95   |
| Economic Savings, tnfr         | \$2,138.06 | General Savings, tnfr             | \$2,138.06 |
| Neb. Dept. of Revenue, tx      | \$1,654.60 | Orval's Auto Service, rpr         | \$157.05   |
| Hunter Klabenes, pay           | \$697.85   | Maryssa Long, pay                 | \$105.98   |
| Matthew Feusse, pay            | \$563.16   | Kelly Kerkman, mtg                | \$69.26    |
| Kevin Filsinger, mtg           | \$69.27    | Mike Klabenes, mtg                | \$69.26    |
| Steve Hankla, mtg              | \$69.27    | Steve Stearns, mtg                | \$69.27    |

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|                                 |             |                                     |            |
|---------------------------------|-------------|-------------------------------------|------------|
| Angie Hupp, pay                 | \$866.82    | Kathleen Ahlers, pay                | \$2,963.78 |
| Paul Horman, pay                | \$62.34     | Graciela Reyes, pay                 | \$36.94    |
| <b>Water/Sewer Account</b>      |             |                                     |            |
| Smith Irrigation Equipment, sup | \$821.53    | Neb. Public Health Enviro. Lab, srv | \$15.00    |
| One Call Concepts, Inc., srv    | \$4.99      | ERPPD, elec                         | \$714.80   |
| US Post Office, srv             | \$137.15    | Bud's Sanitary, srv                 | \$2,106.00 |
| Water Savings, tnfr             | \$685.00    | Sewer Savings, tnfr                 | \$865.00   |
| Lagoon Savings, tnfr            | \$1,450.00  | General Checking, tnfr              | \$56.00    |
| Hurtig Well Service, rpr        | \$3,833.06  |                                     |            |
| <b>Economic Account</b>         |             |                                     |            |
| Clearwater Market, sup          | \$33.73     | ColdType Publishing, adv, rent      | \$85.00    |
| <b>Fire Account</b>             |             |                                     |            |
| Nielsen Insurance, ins          | \$1,101.60  |                                     |            |
| <b>Library Account</b>          |             |                                     |            |
| Clearwater Market, sup          | \$11.93     | Clearwater Chamber, gift            | \$25.00    |
| Syncb/Amazon, sup               | \$106.90    | Faith King, pay                     | \$306.50   |
| Hannah Feusse, pay              | \$16.62     | Kathy Feusse, pay                   | \$512.55   |
| Trista Hemenway, pay            | \$250.87    |                                     |            |
| <b>Debit Account</b>            |             |                                     |            |
| Rackspace Email, srv            | \$11.96     | Microsoft 365, sub                  | \$106.99   |
| <b>Grant Account</b>            |             |                                     |            |
| General Checking, tnfr          | \$28,825.94 |                                     |            |

Total bills: \$58,986.48; total wages: \$5,684.67

Audience left so an employee evaluation could be completed. No executive session was called. Kate Ahlers asked for a raise during her annual evaluation. Motion by Filsinger, seconded by Stearns, to approve a \$2 per hour raise from \$19 to \$21 per hour. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes. Ordinance will be created for pay raise to be implemented at August meeting. Discussion was also held regarding holiday pay. Hupp contacted City of Neligh and Antelope County to see what holidays they pay. Hupp will gather more information to present the Board for a paid holiday list to be approved at August meeting.

Ahlers mentioned that the County ran out of millings for the Village portion of River Rd. As soon as they finish, they will armor coat all of River Rd. and open it back up to traffic. Tree trunks on trees in park are getting torn by lawn mower. A suggestion was made to buy tree trunk protectors.

Motion by Kerkman, seconded by Stearns, to adjourn. Voting aye: Kerkman, Filsinger, Hankla, Stearns. Voting nay: none. Absent: Klabenes. Meeting adjourned at 9:34 p.m.

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Chairman

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Clerk