

## **MINUTES OF THE REGULAR MEETING JANUARY 11, 2021**

The Board of Trustees of the Village of Clearwater met in regular session Monday, January 11, 2021 at 7 p.m., in the fire hall meeting room. Regular meeting was opened at 7:07 p.m. Notice of meeting was given in advance by publication in *Summerland Advocate-Messenger* and notice was given to board members prior to meeting. Public was informed of location of Open Meeting Act poster. Present: Kevin Filsinger, Steve Stearns, Mike Klabenes, and Kelly Kerkman. Absent: Steve Hankla. Others present: Lauren Sheridan-Simonsen, Kate Ahlers, Jenna Hemenway, Ashley Weesner of Miller & Associates, Sheriff Bob Moore, Attorney Joe McNally, Paul Horman, and Angie Hupp.

Motion to approve regular minutes by Filsinger, seconded by Klabenes. Voting aye: Stearns, Filsinger, Kerkman, Klabenes. Voting nay: none. Absent: Hankla.

The treasurer's report was given. Motion by Klabenes, seconded by Filsinger, to place report on file. Voting aye: Stearns, Filsinger, Kerkman, Klabenes. Voting nay: none. Absent: Hankla.

Late water bills were discussed. Letters were sent to three customers saying that bills need paid by the 20<sup>th</sup> or water will be shut off.

Miller & Associates report: Ashley Weesner reported that easement contracts had been filed with the county and lagoon project can move forward with bids as soon as copies are received. The Village should be able to have bids by mid- to end of March. The cell phone option was chosen for the lift station emergency auto dialer required by the State. Weesner shared results from 2020 Community Development Block Grant (CDBG) income survey. Village is at 54.11 percent Lower to Middle Income. Results are valid for four years. Based on results, Village qualifies for up to \$400,000 in funds, minimum of \$250,000, with the community responsible for 20 – 25 percent of amount granted. Based on comments in survey, Village would benefit from a street evaluation study and applying for street grants. Board would want to assess quality of water and sewer lines before laying new streets. Grant funds are not to be used for maintenance purposes, but must be used for specific improvements.

Sheriff's report: Sheriff Bob Moore reported that the Antelope County Sheriff's Department worked for Village of Clearwater for 106 hours and 27 minutes, with zero 911 calls in October 2020; 70 hours and 24 minutes, with two 911 calls in November 2020; and 86 hours and 20 minutes, with one 911 call in December 2020. Total for 2020 was 1,047 hours and 18 minutes, with 20 911 calls. Discussion was held regarding people who park on village streets, making it difficult to remove snow. Village has ordinance regarding street parking and snow removal.

Economic report: Motion by Klabenes, seconded by Kerkman, to approve application for emergency Covid grant funds.

Lauren Sheridan-Simonsen has looked at creating @clearwaterne.com email accounts and it would cost about \$20 per month to have one for each board member, the library, and the clerk's office. Will be discussed in more detail at next month's meeting. Letters will be sent with water bills to see how many customers would be interested in having an online pay option added to the Clearwater website. Angie Hupp will contact business water bills are processed through to see if possible. Aside from initial set-up costs, there would be no cost to the Village, as customers would be responsible for any fees when making a payment. Board is interested in reapplying for housing grant after Sheridan-Simonsen, Hupp and two Miller & Associates representatives participated in a conference call with State housing consultant on ways to improve application. Sheridan-Simonsen stated there is possible interest in a lot owner donating property if application is approved. More LB840 funds might have to be designated for program to assist in approval. Board members will all be available as board liaison to attend economic development board meetings.

Discussion was held with Village Attorney Joe McNally regarding ongoing junk ordinance violations. McNally stated the county judge is limited in making a person comply. The Village has the option to push the matter by filing daily complaints and showing a history of noncompliance, then have the matter sent to district court. Letters may be delivered by the sheriff's department to people who park on the street, reminding them that vehicles need to be moved off streets during snow removal. Those who consistently do not comply, may have their vehicles towed.

Maintenance report: Strobe lights are needed on back of loader to make it easier to see when coming up from behind. Mike Klabenes will install several new culverts. Several Christmas lights were broken while being put away, when bracket broke. Will need to be fixed, lights replaced before hanging next Christmas.

Motion by Klabenes, seconded by Filsinger, to approve purchase of 84" Bobcat broom attachment from Kayton International for \$5,100. Quote from Nebraska Machine for 72" attachment for \$7,100 was turned down.

Mosquito sprayer quit working properly near end of spraying season. Ahlers to call Osmond to look at getting it checked out. Tom Switzer found axles for heater pan Board approved building. Discussed need for updated numbers in case of emergency water shut-off. Steve Hankla and Kevin Filsinger will be listed. Half of property owners who received notice to trim trees have complied. Letter will be sent out in February offering help from the Village to those who have not complied. Village can hire tree trimmer and bill property owner. Klabenes will speak to one property owner and offer his services to remove trees.

Park report: Quote from Central Engineering for seven security cameras and all installation equipment, monitor and labor for \$2,803 was discussed. Equipment is sold at cost with no markup to the Village. One camera would be mounted on library building facing south, one on Village building facing north down Main Street, with five cameras installed around the concession stand facing towards old gas station, playground, eating area, etc. Existing library internet would be used to relay video to monitor in Village office.

Motion by Kerkman, seconded by Filsinger, to approve purchase of security cameras from Central Engineering. Voting aye: Stearns, Filsinger, Kerkman, Klabenes. Voting nay: none. Absent: Hankla.

Motion by Filsinger, seconded by Kerkman, to approve building application for grain bin one mile north of town by Jim Thiele. Voting aye: Stearns, Filsinger, Kerkman, Klabenes. Voting nay: none. Absent: Hankla.

Motion by Kerkman, seconded by Filsinger, to approve two building permits for storage by Mike Klabenes. Voting aye: Stearns, Filsinger, Kerkman. Voting nay: none. Absent: Hankla. Abstain: Klabenes.

Motion by Klabenes, seconded by Kerkman, to approve 300 feet of water line bore southwest of town by Rutjens Construction, with amendment to change proposed one inch line to one and a half or one and three-quarter inch. Voting aye: Stearns, Filsinger, Kerkman, Klabenes. Voting nay: none. Absent: Hankla.

Motion by Filsinger, seconded by Klabenes, to approve changing permanent employee payroll to second Monday instead of first of month, to coincide with the rest of bills. Temporary summer help payroll will still be paid every two weeks.

Clerk report: Board agreed to waive last water bill for victim of house fire. Angie Hupp to post ads around town and on Village Facebook page to look for new cleaning person to clean fire hall meeting room and library bathrooms. Will also contact Graciela Reyes, who cleans Legion, to see if interested in position. Covid vaccine for Village employees who are interested, will be available in next month, during health department's Phase 1B availability.

Old business: Rutjens Construction to be contacted to tap into main water and sewer lines for camper pads going in on north side of town.

Motion by Kerkman, seconded by Filsinger, to pay Innovative Ag claim. Voting aye: Stearns, Filsinger, Kerkman. Voting nay: none. Absent: Hankla. Abstain: Klabenes.

Motion by Filsinger, seconded by Kerkman, to approve all other claims. Voting aye: Stearns, Filsinger, Kerkman, Klabenes. Voting nay: none. Absent: Hankla.

ColdType Publishing	\$827.20	Lauren Sheridan-Simonsen	\$22.00
Innovative Ag Services	\$482.15	EMC Insurance	\$2,093.09
Petty cash	\$98.11	Clearwater Public School	\$310.00
Bomgaars	\$158.85	NE Municipal Clerk Institute	\$393.00
Kathleen Ahlers	\$3,108.46	Angie Hupp	\$672.84
Tina Snider	\$203.63	Antelope Co. Sheriff	\$1,202.25
Verizon Wireless	\$88.98	BlackStrap, Inc.	\$873.80
B's Enterprises	\$2,929.00	Tilden Bank	\$20.00
Neb. Dept. Revenue	\$889.08	Rueter's	\$90.95
NNTC	\$202.17	McNally Law Office	\$411.00
Clearwater Public Library	\$2,250.00	Black Hills Energy	\$519.68
WEX Bank	\$710.08	ERPPD	\$1,619.80
Jay Snider	\$69.26	Kevin Filsinger	\$69.26
Paul Horman	\$69.26	Steve Hankla	\$69.26
Steve Stearns	\$69.26	Lichtenberg Tire Pros	\$142.14
Economic Savings	\$2,314.18	General Savings	\$2,314.18
Alan Potter	\$204.18	US Post Office	\$187.00
Water Savings	\$685.00	Sewer Savings	\$865.00
Lagoon Savings	\$1,450.00	NE Public Health Enviro Lab	\$15.00
One Call Concept	\$3.07	Bud's Sanitary	\$2,092.50
Amazon.com	\$85.65	Kathy Feusse	\$606.36
Quick Med Claims	\$81.55		

Motion by Filsinger, seconded by Kerkman, to adjourn. Voting aye: Stearns, Filsinger, Kerkman, Klabenes. Voting nay: none. Absent: Hankla. Meeting adjourned at 9:20 p.m.

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Chairman

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Clerk